**Director, Project Management**

Description

High Ridge Brands is one of the largest independent branded personal care companies in North America. We hold leading market positions in hair care, skin cleansing, and oral care categories in the U.S. As an entrepreneurial company, HRB is committed to leveraging innovation to drive growth.

The Director, Project Management is a part of the high-profile innovation organization at HRB and will lead the PMO effort to institute best-in-class project management processes for new product innovation. In partnership with the CTO, the Director is responsible creating a ‘PMO center of excellence’. This is an important role for HRB, with tremendous opportunity to impact the innovation initiatives in the organization. This position reports to the CTO, and is based in Stamford, CT.

 Responsibilities

* Define the project management process, standards, deliverables and operational cadence necessary to ensure executional excellence for Innovation.
* Streamline Stage-Gate Process for NPD to support speed to market, while maintaining financial benchmarks. Partner with trade marketing and finance including revenue forecasting and pipeline management in innovation prioritization.
* Manage project schedules, task details and utilize project management tools such as reports, tracking charts, checklists, and project scheduling software and to delegate appropriately.
* Work closely with operations to resolve service issues with a continuous focus on maximizing productivity.
* Work with PMs to analyze actual performance against the project plan and adjusts consistently with plan objectives.
* Manage project scope and deliverables through a structured change management process to ensure Innovation expectations are met.
* Develop, discuss and present results, project strategies to the CTO in weekly updates.
* Create monthly reporting for ELT with actionable intel for continuous improvement.
* Possess the ability to successfully communicate while continuously establishing a ‘solutions-focused’ culture for the company
* Continuously engage our contract manufacturing network to optimize against shifting business needs.
* Motivate, retain and develop key employees. Build and sustaining team engagement by creating an environment where individuals and teams can excel. He/she must be able to manage change and take active leadership in timely decision making.
* Actively participate in integrating acquired brands (as they happen).

Requirements

* New product project management experience in CPG.
* Ten (10) years extensive expertise in project management with increasing responsibilities.
* Five (5) years of management experience required with demonstrated ability to set vision and direction for a team including setting expectations and motivating for results.
* Broad experience in CPG with a proven track record solving complex projects.
* Excellent communication skills, good presentation and influencing skills and the ability to interact and gain the support of senior management.
* Demonstrated influencing, relationship building, and effective facilitation and change management skills.
* Ability to multi-tasks, provide leadership to manage complex problems using the best available technology.
* Up to 10% travel within the US and international.

High Ridge Brands, headquartered in Stamford, Connecticut, is focused on providing high-quality personal care products at a compelling value. Today, High Ridge Brands has a portfolio of trusted, iconic brands serving skin cleansing, hair care, and oral care markets primarily across North America and Europe. Its brand portfolio includes Alberto VO5®, Binaca®, Coast®, Dr. Fresh®, Firefly®, LA Looks®, Rave®, REACH®, Salon Grafix®, Thicker Fuller Hair®, White Rain®, Zero Frizz®, Zest®, as well as several licenses such as Barbie, Hello Kitty, Spiderman, Star Wars and Transformers. With offices in Stamford, CT, Buena Park, CA, Slough, UK and Shenzhen, China, High Ridge Brands has a global presence. The company operates an asset-light business model, outsourcing most of its manufacturing needs, and currently has approximately 160 employees worldwide.

High Ridge Brands is a portfolio company of Clayton, Dubilier & Rice. Founded in 1978, CD&R is a private investment firm with an investment strategy predicated on producing financial returns through building stronger, more profitable businesses. Since inception, CD&R has managed the investment of $22B in 72 companies, representing a broad range of industries with an aggregate transaction value of over $100 billion.

Additional information can be found at [www.highridgebrands.com](http://www.highridgebrands.com) and [www.cdr-inc.com](http://www.cdr-inc.com)

We offer competitive compensation and great benefits!

Interested candidates should forward resume, cover letter and salary requirements to careers@highridgebrands.com.